

# North Royalton Chamber of Commerce

13737 State Road • North Royalton, OH 44133  
440-237-6180 • FAX 440-237-6181 • www.nroyaltonchamber.com - rrnews@aol.com

## COMMUNITY FESTIVAL CONCESSIONAIRE/EXHIBITOR 2017 APPLICATION AND AGREEMENT

North Royalton City Green, Corner of Ridge and Royalton Roads, North Royalton, Ohio

### Business or Group Information

Name \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Contact Person \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Please list Food  
Products being sold. *Please limit to (2) two food items and a soft drink item (not including lemonade)\**  
Item 1 \_\_\_\_\_ Item 2 \_\_\_\_\_  
Vendor's License No. \_\_\_\_\_ Tax I.D. No. \_\_\_\_\_  
Insurance Co. \_\_\_\_\_ Policy No.\*\* \_\_\_\_\_

*\*Contracts will be awarded on a first-come, first-served basis (\$425). Lemonade is considered a main item. To add a 3rd or 4th item, add \$200 per additional item.*

*\*\*Must send Proof of Insurance and name the North Royalton Chamber of Commerce as Certificate Holder AND North Royalton Chamber of Commerce and City of North Royalton named as Additional Insureds.*

### Site Needs

Size of Space Needed \_\_\_\_\_  
Electrical Needs: 110V \_\_\_\_\_ 220V \_\_\_\_\_ Watts Needed \_\_\_\_\_  
Max. Amps Required \_\_\_\_\_ (*Very important you state exact electrical needs!*)  
Water Needed: Yes \_\_\_\_\_ No \_\_\_\_\_

**Concessionaires\*:** (\$425 per space) Those who will be selling food or other items or providing services. Will be on a free standing 10x10-ft. space on the Festival Grounds. If you need a tent, you may rent from Chamber (\$100) or bring your own 10x10 tent.

**Exhibitors\*:** (\$100 per space, which includes a 6-ft. x 30-in. table and 2 chairs) inside the Exhibitors Tent to display and provide information only but **No Selling**. No large displays. Display must fit on the 6-ft. table.

**Concessionaire/Vendor (Selling)** \_\_\_ Yes Amount Due: \$425.00

**Exhibitor inside tent (Display and provide information but no selling):** \_\_\_ Yes Amount Due: \$100.00

*\*North Royalton Non-Profit Service Organizations receive a discount; please call office for details.*

### **Festival Hours**

Friday, August 18, 2017 (6:00 p.m. - 12 midnight.) • Saturday, August 19, 2017 (12 Noon - 12 midnight)  
Sunday, August 20, 2017 (12 Noon - 9:00 p.m.) • Parade is Sunday at 3:00 p.m. Fireworks at Dark

### **Signatures**

I agree to the conditions and terms specified herein.

Signature (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

Signature (Festival Chairman) \_\_\_\_\_ Date \_\_\_\_\_

Receipt of your check and application will serve as confirmation of your participation in the festival. Application must be received by July 21, 2017.

***PLEASE READ AND SIGN REVERSE SIDE OF THIS CONTRACT BEFORE RETURNING***

FOR FESTIVAL COMMITTEE USE ONLY

DATE RECEIVED \_\_\_\_\_ AMOUNT PAID \_\_\_\_\_ CHECK NO. \_\_\_\_\_ INSURANCE FORMS RECEIVED \_\_\_\_\_

## ADDITIONAL REQUIREMENTS FOR THE CONCESSIONS ARE AS FOLLOWS:

1. Participant will pay the "Chamber" the total sum of \$ \_\_\_\_\_ for space during the North Royalton Community Festival. Payment in full is required with the return of this contract, which must be received by July 21, 2017. ***Space and items being sold are available on a first-come, first-served basis.***
2. **Absolutely No Refunds will be made.**
3. Participant will be responsible for setting up in the space allotted. All internal wiring and bulbs, as well as an approved set of input leads to the nearest electrical boxes, is the responsibility of the Participant, along with the security of their property, and the cleanup of the space during and following the Festival on Sunday evening.
4. All Space Assignments shall be made by the North Royalton Chamber of Commerce. Assignments shall not be in effect until all fees are paid in full.
5. Set-up times are between Noon and 7 p.m. on Thursday, August 17; and 9 a.m. to Noon, on Friday, August 18, 2017. ***If you need to set up at a different time, YOU MUST call the Chamber office (440-237-6180) to schedule a time.***
6. Participant shall furnish all items necessary for their own operation, and receive approval from appropriate inspector before starting operation.
7. Vendors requiring electricity shall furnish a minimum 75-ft. grounded (3-wire) extension cord for electricity hookup.
8. Vendors shall abide by city codes.
9. All Vendors shall keep their area neat and clean at all times. It is mandatory that all garbage and refuse be enclosed in plastic bags and placed at the rear of your booth for pickup.
10. **All food concessions are subject to Board of Health standards.** Each stand must have a minimum of 100 feet of F.D.A. approved drinking water hose, and a "Y" connector in order to obtain a water connection. The Cuyahoga County Board of Health Information and its regulations apply and Participant is responsible for obtaining licensing. More information is on their website - [www.ccbh.net](http://www.ccbh.net).
11. A vendor's license and certificate of insurance are required with this application.
12. No roving sales are permitted on the festival grounds.
13. No literature shall be distributed on the grounds at the Community Festival without expressed written permission of the North Royalton Chamber of Commerce.
14. All Disputes or Complaints should be directed to the Community Festival chairpersons who shall resolve the dispute to the best of their ability. All Vendors hereby agree to be bound by the decision of the chairpersons without further recourse.
15. The North Royalton Chamber of Commerce is not responsible for Vendor's property. Security will be on duty during Festival hours.

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NOTICE: The North Royalton Chamber of Commerce, nor its members, shall be responsible for any injury and/or loss that may occur to the applicant or his/her agents, assigns, employees, or to any goods or merchandise from any cause whatsoever while the said applicant is occupying the exhibition space under this agreement.

Said undersigned, his/her agents, successors, assigns, executors or representatives do hereby further agree to indemnify said North Royalton Chamber of Commerce from any and all claims, demands, damages, costs, in law or in equity which may arise out of this application/agreement, or arising out of any incident which occurs during the applicant's use of the space rented herein.

Undersigned \_\_\_\_\_

Date \_\_\_\_\_